



CONTRA COSTA
HEALTH

777 Arnold Drive, Suite 110 | Martinez, CA 94553 | Phone: (925) 608-5454 | Fax: (925) 228-2492
cchealth.org

October 22, 2024

VIA U.S. AND ELECTRONIC MAIL

From: emscerts@cchealth.org

Certificate No: [REDACTED]

Expiration Date: [REDACTED]

Re: Los Medanos College EMT Training Program Completion Certificate

Dear [REDACTED]

You are receiving this letter because it was determined that you attended the Los Medanos College ("LMC") Emergency Medical Technician ("EMT") training program between years 2019 and 2023 and were issued an EMT course completion certificate.

In 2023, the Contra Costa County Emergency Medical Services Agency ("CCCEMSA") received a complaint regarding the LMC EMT training program. The complaint alleged that the LMC training program was not compliant with the California EMT training program regulations set forth in Title 22 of the California Code of Regulations. Specifically, it was alleged, that the EMT training program had not required periodic and final skills testing in each of the skills required by the regulations.¹

Based upon this complaint, CCCEMSA initiated an investigation and audit of LMC's EMT training program. LMC was unable to provide evidence that it had conducted periodic skills testing, or that the final skills testing was conducted for each of the required skills as required by the regulations. CCCEMSA validated the complaint and issued a notice of suspension of LMC's EMT training program approval on November 13, 2023. Since November 2023, LMC has worked to come into compliance with the regulations. Effective August 8, 2024, LMC satisfied CCCEMSA that its EMT training program now meets the minimum requirements. Effective October 28, 2024, LMC's EMT training program is in a probationary status.

The periodic and final skills testing was required to be conducted in the manner prescribed in the regulations before LMC issued you an EMT course completion certificate. An EMT course completion certificate is a prerequisite for approval to take the National Registry

¹ 22 CCR §§ 100066, subd. (b)(3)&(4), 100076

of EMT's ("NREMT") written examination (the State exam) and obtain certification as a California EMT.

Because it has been determined that LMC did not ensure or document that you completed periodic and/or final skills examinations for each of the required skills, you were not eligible for an EMT course completion certificate when it was issued to you. Accordingly, you did not meet the minimum eligibility requirements to sit for the NREMT EMT examination, and thus have not fulfilled the requirement of completing an approved EMT training program to obtain certification as a California EMT.

We understand that this information may come as a surprise and be unsettling. To mitigate the impacts from LMC's failure to conduct or document the required skills examinations, LMC is offering you free of charge, a final skills exam so that you meet California requirements for EMT certification. In the coming weeks, you will receive information from LMC on dates, times, locations and how to register for the final skills examinations. The process and requirements for completing the skills examination is described below.

The Process

- 1. Preparatory At Home Self Help Training:** LMC will offer you test prep services in the form of video lessons ahead of the final skills exam.
- 2. Final Skills Examination Days:** LMC will offer multiple final skills examination dates between October 2024 and March 2025. If you fail any skills, you will be given the opportunity to attend up to two (2) more Final Skills Examination Dates.
- 3. In Person Skills Training Days:** If you do not pass a skills station on a Final Skills Examination Day, you will be offered in person skills training during a skills refresher training day for each of the stations you do not pass. There will be multiple in person skills training days offered between October 2024 and March 2025.

Retake the EMT Course: Failure to pass any of the skills stations by the third and final attempt on a Final Skills Examination Day will require that you retake a EMT training course. You must complete the skills testing administered by LMC no later than **March 31, 2025**. Your failure to attend and successfully pass a skill testing session will result in administrative action against your EMT certificate. It may also result in action by the NREMT against your national EMT registration. Therefore, it is imperative that you timely register and complete the skills testing no later than March 31, 2025.

Skills Being Tested

You will be tested on each of the skills listed in California Code of Regulations, title 22, sections 100063 and 100065, which include those skills identified in the National Highway Traffic Safety Administration's National EMS Scope of Practice Model 2019. For your convenience, we have identified and listed each of the skills in the attached document titled EMT Skills.

Exemptions

We recognize that some EMTs may have continued with advanced training as a paramedic. If you have completed a paramedic training program and obtained a California paramedic license, you are exempt from the requirement to participate in the skills testing. You must send a photograph of your paramedic course completion certificate and California paramedic license to emscerts@cchealth.org no later than **March 31, 2025**.

Surrender of your EMT Certificate


If you are no longer interested in maintaining your California EMT certificate, you may choose to surrender your EMT certificate by completing the enclosed EMT certificate surrender form. You must submit your surrender form and your EMT wallet card to CCCEMSA by United States mail or personal delivery no later than **March 31, 2025** (postmarks will not be accepted).

Contact Information

You should direct any questions regarding LMC's training program, preparatory at home self-help training, or the skills sessions to **Anthony Blakeley**, EMT Training Program Director, by email at ablakeley@losmedanos.edu telephone at **(925) 584-6805**.

Questions regarding your EMT certificate, surrendering your EMT certificate, or for information regarding CCCEMSA's findings and LMC's probation can be found by visiting <https://www.cchealth.org/about-contra-costa-health/divisions/ems/training-programs>.

Sincerely,



Marshall Bennett
Director of EMS

Enclosures

Skills Reference List
EMT Certification Surrender Application

Skills Reference List

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Skill – Airway/Ventilation/ Oxygenation

- Airway – nasal
- Airway – oral
- Bag-valve-mask (BVM)
- CPAP
- Head tilt - chin lift
- Jaw-thrust
- Mouth-to-barrier
- Mouth-to-mask
- Mouth-to-mouth
- Mouth-to-nose
- Mouth-to-stoma
- Airway obstruction – manual dislodgement techniques
- Oxygen therapy – Humidifiers
- Oxygen therapy – Nasal cannula
- Oxygen therapy – Non-rebreather mask
- Oxygen therapy – partial rebreather mask
- Oxygen therapy – simple face mask
- Oxygen therapy – Venturi mask
- Pulse oximetry
- Suctioning – Upper airway

Skill – Cardiovascular/Circulation

- Cardiopulmonary resuscitation (CPR)
- Cardiac monitoring – 12-lead ECG acquisition and transmission
- Defibrillation – automated / semi- automated
- Hemorrhage control – direct pressure
- Hemorrhage control – tourniquet
- Hemorrhage control – wound packing
- Mechanical CPR device
- Telemetric monitoring devices and transmission of clinical data, including video data

Skill-Splinting, Spinal Motion Restriction (SMR), and Patient Restraint

- Cervical collar
- Long spine board
- Manual cervical stabilization
- Seated SMR (KED, etc.)
- Extremity stabilization – manual
- Extremity splinting
- Splint – traction
- Mechanical patient restraint
- Emergency moves for endangered patients

Skill – Medication Administration - Routes²

- Aerosolized/nebulized
- Inhaled
- Intramuscular³
- Intramuscular – auto-injector
- Intranasal - unit-dosed, premeasured
- Mucosal/sublingual
- Oral

² Limited to Medical Director Approved Medications.

³ Medical direction should ensure appropriate clinical experience and education, including the separate skills of medication preparation, medication dilution, filling a syringe from a multi-dose vial, and changing the needle on a syringe.

Skills Reference List

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Skill – Medication Administration - Routes⁴

- Aerosolized/nebulized
- Inhaled
- Intramuscular⁵
- Intramuscular – auto-injector
- Intranasal - unit-dosed, premeasured
- Mucosal/sublingual
- Oral

Medical Director Approved Medications

- Use of epinephrine (auto-injector) for anaphylaxis (supplied and carried by the EMS agency)
- Use of auto-injector antidotes for chemical/hazardous material exposures
- Use of opioid antagonist auto-injector for suspected opioid overdose
- Immunizations during a public health emergency
- Inhaled – beta agonist/bronchodilator and anticholinergic for dyspnea and wheezing
- Intranasal - opioid antagonist for suspected opioid overdose
- Oral aspirin for chest pain of suspected ischemic origin
- Oral glucose for suspected hypoglycemia
- Oral over-the-counter (OTC) analgesics for pain or fever
- Sublingual nitroglycerin for chest pain of suspected ischemic origin – limited to *patient's own prescribed medication*

Miscellaneous

- Assisted delivery (childbirth)
- Assisted complicated delivery (childbirth)
- Blood pressure automated
- Blood pressure – manual
- Blood glucose monitoring
- Eye irrigation
- Patient transport
- Specimen collection via nasal swab⁶

⁴ Limited to Medical Director Approved Medications.

⁵ Medical direction should ensure appropriate clinical experience and education, including the separate skills of medication preparation, medication dilution, filling a syringe from a multi-dose vial, and changing the needle on a syringe.

⁶ Medical direction should ensure appropriate clinical experience to obtain an acceptable specimen in order to minimize inaccurate results.



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APPLICATION FOR VOLUNTARY SURRENDER OF CALIFORNIA EMT CERTIFICATE Please print or type. Illegible and incomplete applications will be returned.		FOR CCCEMSA USER ONLY	
		RECV'D (Date Stamp): Initials _____ Pending Enforcement Action: Yes ___ No ___ Application Approved: Yes ___ No ___	
Last Name [REDACTED]	First Name [REDACTED]	Middle Name	
Last four digits of Social Security Number _____		Date of Birth (mm/dd/yyyy) ____/____/____	
EMT Certificate Number [REDACTED]		Certifying Entity/LEMSA (e.g. Contra Costa, Sacramento) CONTRA COSTA COUNTY	

VOLUNTARY SURRENDER: I hereby request to voluntarily surrender my California Emergency Medical Technician (EMT) certificate to Contra Costa County Emergency Medical Services Agency on behalf of the State of California. I certify that I am not under investigation for any misconduct related to the use of my EMT certificate, and that there is no disciplinary action pending against my EMT certificate.

NOTICE: UPON SURRENDERING YOUR EMT CERTIFICATE, YOU WILL NO LONGER HAVE ANY RIGHT OR PRIVILEGE TO PRACTICE AS AN EMT IN CALIFORNIA. Your EMT certificate will not be eligible to be renewed, reinstated, reissued or restored. If you wish to reinstate your EMT certificate after it is surrendered, you will be required to take an approved EMT training course, receive a course completion certificate, and meet the requirements for EMT certification in effect at the time of the application, including a written examination. You should check with the National Registry of Emergency Medical Technicians (NREMT) for NREMT initial and re-entry registration requirements (<https://www.nremt.org/EMT/Certification>).

ATTESTATION: I declare under penalty of perjury under the laws of the State of California that the information contained in this EMT Certificate Surrender Form is true and correct.

Signature

Date



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